ST. VINCENT AND THE GRENADINES

MARITIME ADMINISTRATION

CIRCULAR N°ISPS 006 – REV.1

TRANSFER OF ISM AND ISPS CODES CERTIFICATION

TO: **SHIPOWNERS, SHIPS' OPERATORS AND MANAGERS, RECOGNIZED ORGANIZATIONS**

APPLICABLE TO: **ALL VESSELS**

EFFECTIVE AS FROM: Date of this Circular

Monaco, 7ᵗʰ May 2012

When a transfer of ISM and ISPS Code Certification occurs, changes in items N° 12, 13 and 14 should be made in the Continuous Synopsis Record.

In order to reduce the numbers of issued Continuous Synopsis Records and to avoid problems with PSCO, this Administration requires that the existing SMC and ISSC issued by the Administration be endorsed by the gaining society (authorised RO and RSO).

A copy of the Audit Report and of the endorsed Certificate should be forwarded to this Administration no later than one month after this additional/intermediate audit. This will enable this Administration to issue new Continuous Synopsis Records amended accordingly.

a) If a transfer of ISM or ISPS Code Certification occurs during the three months before the expiry date of the existing SMC/ISSC, ROs and RSOs are advised to issue a Short Term SMC/ISSC valid for five months. This will enable this Administration to issue a new SMC/ISSC valid five years from the date of expiry of the previous Certificate. SMC/ISSC issued by this Administration can only be withdrawn with the written permission of the issuing Authority.

b) If a transfer of ISM or ISPS Code Certification occurs within the Intermediate Audit/Verification window, ROs and RSOs should carry out intermediate audit/verification in the scope of initial audit/verification and to endorse SMC/ISSC for the intermediate audit/verification accordingly.

c) If a transfer of ISM or ISPS Code Certification occurs within the validity of SMC/ISSC issued by this Administration in cases not mentioned in points (a) and (b) above, ROs and RSOs should carry out an additional audit/verification in the scope of initial audit/verification and to endorse SMC/ISSC for the additional audit/verification accordingly.

The above applies to all ROs/RSOs IACS or Non-IACS members.